WORTHEN
FINANCIAL ADVISORS

Client Meeting Worksheet

What To Bring

- [ ] **INCOME INFORMATION**

Most recent pay stubs or recent W-2 or 1099. This details your income and deductions or expenses. We need details on all sources of income, including pensions and social security.

- [ ] **CURRENT BANK STATEMENTS**

Checking, savings, and money market accounts.

- [ ] **CURRENT INVESTMENT STATEMENTS**

Brokerage accounts, mutual funds, stocks, retirement plans, HSA's, etc. This information will allow us to analyze your investments and make certain that they match your goals and risk tolerance.

- [ ] **RECENT TAX RETURNS**

Tax return with all schedules and/or statements. Your income tax return helps us to determine your tax efficiency.

- [ ] **LOAN INFORMATION**

Mortgages, student loans, credit cards, etc. including interest rate, minimum payment, balance and length of loan. We need to know about any outstanding debt/loans so we can discuss payoff or payments.

- [ ] **LIST OF ASSETS**

Any other items of value which are not included on account statements.

SPENDING INFORMATION

Quickbooks reports, budget screen prints, American Express statements, back of the envelope numbers... however you chose to track your expenses so we know how much you spend monthly or annually and on what.

ESTATE DOCUMENTS

Wills, trusts, powers of attorney, any estate documents that you have had drawn up.

LIFE INSURANCE & DISABILITY

Policies or recent statements. We will review amounts and terms of policies.

PROPERTY & CASUALTY INSURANCE

Declaration pages for your home, wind, flood, auto, boat, jewelry, umbrella, and any other policies on your assets.

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